



ROSS UNIVERSITY

SCHOOL OF VETERINARY MEDICINE

General Board Meeting Agenda

Date: September 13, 2016

I. Call to Order

(first GB meeting of Fall Semester 2016)

II. Roll Call

III. Guest Speakers

✚ Joe Lim – TA and Tutor Sessions Google Calendar

- “Add to your Google Calendar” (via button in bottom right corner of calendar)
- Paw Pad – Could this be an icon on PP dashboard in the future?
 1. Will have to work on this since it is a new resource starting this semester
- Discussion - Add other SCAVMA events to the google calendar??
- Two websites that Joe has made for Dr. Schreiber:
 1. Website for all students to access the TA/ Tutor Sessions Google calendar:
 - a. TA’s for Vet Prep through 4th this semester will have access to it
 - b. Class Rep.’s will be added as administrators (access calendar for their semester)
 - i. Class Rep.’s should add class events –Block time off so TA’s don’t schedule during semester events
 1. Do not add campus-wide events, because it will get overloaded
 - c. Class rep.’s: please send class rep Google/gmail email addresses (name, semester, and gmail email address) to Bob and Bob will forward to Joe
 - i. Joe will then email links and instructions to Class Reps who will forward to their classes/colleagues who want to attend TA sessions
 - d. To sync:
 - i. Squares icon (top right) → calendar → add your email address to “other calendars” (on left side column)
 1. Or search RUSVMtacoordinator@gmail.com in “other calendars
 - ii. Class Rep.’s: Be sure your students do the following:
 1. Flower icon/”settings” in top right corner → click “settings” → change time zone
 2. TA attendance website:
 - a. only accessible by TA’s
 - b. Eliminates paper attendance sheets
 - c. For TA’s to put out for students to fill out and make more efficient for Dr. Schreiber to keep tract of attendance

- ✚ Pat Williams- Royal Beach Casino
 - Sky Ultra Lounge St. Kitts and Royal Beach Casino → pages on Facebook
 1. Want to encourage students to come back and use these venues
 - a. Come with student ID and get a discount
 - b. Launching a new product in Sky Lounge: 5-8pm happy hour every day starting Oct. 29th, 50% off everything
 - Students frequent the casino and have given feedback that the casino has listened to
 1. Reach out to students to help spread the word of the changes made by the casino
 - Several products that students take advantage of including Sky Ultra Lounge and Sports Bar
 1. Launched a new sports bar in the back with sports bar-feel
 - a. New tv's dedicated to sports
 - b. Students are welcome
 2. Reposition/re-transformed Sky Ultra Lounge to where it is now
 - a. Implemented new entertainment structure
 - b. Friday and Saturday select DJ's
 - c. Venue that caters to everyone that wants a lounge experience
- ✚ Conrod Senior – St. Kitts Bottling Company
 - 869-465-2580
 - Bottling Building located down the road from campus across from the hospital
 - Also on Facebook
 - AquaVita water
 1. Reduce hassle of shopping for water → would like to have a vehicle here on campus for a day so students can order from (for delivery to their house)
 - a. What days are the best?
 - i. Farmers market on campus, Wednesday's 9-1pm
 - ii. Cash when truck comes to campus (no credit cards accepted except at the bottling plant)
 2. 5 sizes of bottle:
 - a. 5 gall. (stand alone, no deposit on bottle but can be turned back in, \$15/bottle)
 - i. They don't sell stands for these but can purchase a pump
 - b. 5 L (case of 3, \$15/case)
 - c. 1.5 L (case of 8, \$18.67/case)
 - d. 650 ml/21 oz. (case of 24, \$25/case)
 - e. 11 oz. (case of 24, \$19/case)
 3. Encourage student body to take a tour of the plant to see the process (between 8 am – 3 pm)
 - a. Plant does not refill bottles
 4. For every bottle purchased, you directly support breast cancer awareness group on the island

IV. Officer Reports

- ✚ President: Robert McCarthy (Bob)
 - Thank Ann Marie for planning Zuku Review speakers visit
 - Thank Activities Directors for smooth-running Semester Olympics

- Incident that occurred Friday at SO → Reds disqualification from Semester Olympics (SO) → will make an announcement/apology to their class
 - Thank Pink Semester for piloting DD program that they came up with for Mr. Ross
 1. 2 free sodas for DD's attending Mr. Ross (encourage sober driving)
- ✚ Vice – President: Ann Marie Picone
 - Club Fair was a success today!
- ✚ Secretary: Lauren Kallaway
 - N/A
- ✚ Treasurer: Lindsay Binkow
 - Scholarship committee
 1. SCAVMA Excellence Award/Scholarship
 - a. Committee coming up with questions for interview process
 2. Would anyone else like to join the committee? Or be removed (i.e. those who may be applying)?
 - a. Those who want to remain on committee and want to apply, will have limited duties to avoid conflict of interest
 - SCAVMA Excellence Scholarship:
 1. Due Monday Week 5, Oct. 3 by 5pm
 2. 4th, 5th, 6th are eligible to apply
 3. No late submissions
 - PDF points due date:
 1. Friday of Week 6, Oct. 14th by 4pm
 2. No late applications
 3. Those who have completed one full semester at Ross are eligible
 4. Present after receive funding and gone on trip, not presenting to fulfill contract
 - Budget meeting dates:
 1. Oct. 4th at 4:30
 2. Nov. 1st at 4:30
- ✚ Activities Directors: Elizabeth Hahn & Nancy Hoecker
 - Nov. 24th Thanksgiving Dinner for Students, Faculty, and Staff/families on campus
 - Nov. 12th SCAVMA Leadership and Excellence Awards
 1. West Indies Vet Conference is the week prior
 - Semester Olympics
 1. No trash left behind – Thank you!
 - New Student BBQ!! (vet prep and 1st)
 1. Saturday, Sept. 24th (likely to be around lunch time)
- ✚ SAVMA Delegates: Kasie Sears Richey & Kayla Caturay
 - Junior Delegate Application and Selection Process this semester
 1. 1st semester only eligible to apply
 2. Application sent out yesterday
 3. List serve updated? Is 1st semester getting the delegates emails?
 4. Applications due last week of Sept./Interviews held first week of Oct.
 - 2017 IVSA Symposium (Jan. 1 – Jan. 28th)
 1. International Veterinary Student Association (IVSA)
 - a. SCAVMA members = IVSA member
 2. Grants and Scholarships
 - a. Travel grant
 - b. Two scholarships
 - c. PDF's too
 3. Sponsorship

- a. Requesting if RUSVM can sponsor the symposium? Kayla to talk to Hazarie about this
 - OneHealth Event Update
 1. This event has changed from Nov. 3, 2016 to next Fall (2017)
 - West Indy Veterinary Conference
 1. Students wondering how to get time off to attend?
 - a. CE seminars –Will require permission from professor via email, not Dr. Wallace (5th, 6th, 7th semester students are usually only eligible to attend these)
 - RUSVM IVSA Representative (national SAVMA position)
 1. SCAVMA EB is requesting that we elect an IVSA representative
 - a. How should we go about finding this rep?
 - i. Class Reps ask to approach Kayla about it?
 1. Kayla to write up a blurb to disseminate to classes
 - ii. Election process?
 2. This person will act as liaison between IVSA EB (nationally) and campus
 - a. Term of office? Likely a year, because there are two meetings a year with IVSA
 - b. Election?
 - c. Who can apply?
 - Cultural Outreach Officer Announcement (COO)
 1. National SAVMA office/position
 2. Kasie to present about this at EB next week
 - a. Vote on this at next GB
 3. COO would be working with Wellness Committee, Mr. Fazio
- ✚ Webmaster: Melissa Kane
- Pictures again for EB/GB: next GB (Sept. 29th)!!!
 1. Business casual again
- ✚ Parliamentarian: Adriana Rivera Aguayo
- Absent from meeting
- ✚ SWC Liaison: Caitlyn Freeny
- SWC Meeting Oct. 3rd at lunch, lunch will be served
 1. Room TBA
 - Instagram for Student Wellness Committee?
 1. Sara Kaufman to talk to Caitlyn about permissions since its associated with RUSVM
 - 1st meeting on Monday going over ideas:
 1. Sugar Intake, Safe Sex, Candy Hands –Possible events for Halloween done by SWC
 - a. Conflicts:
 - i. Dental Club Grilled Cheese Sale on Oct. 31st
 - ii. VIDA Pet Treat sale on Oct. 29th
 - iii. Black Off-Campus Halloween Party Oct. 28th
 - iv. Falafel Sale on Thursday that week
- ✚ JP Co-Chairs: Samantha Mann and Laura Haider
- Coin Fundraiser is Week 6th (Oct. 10th)
 - Fleece Sale
 1. Cassie treasurer to post in the next few days (sign-ups until Sept. 27th)
 - Hospital Visits
 1. Meet in union at 4, wait until 4:15 for rides

2. Co-Chairs: Please send 1st semester reps and Vet Prep a blurb on what Josh Project is so that they can disseminate to their classes
- Dates for upcoming hospital visits:
 1. Sept. 21st
 2. Oct. 5th
 3. Oct. 19th
 4. Nov. 2nd

V. Faculty Advisors

✚ Mr. Fazio

- Pass Committee
 1. 1st Professionally Proud Wednesday starts tomorrow
 2. Class Rep.'s: Please disseminate the FB event to your classes
- PASS Certificate program kicks off next week (20th or 27th are the first meetings, Lower Aud. at noon)
 1. Do not have to attend double sessions, just trying to accommodate student schedules
 2. Do not have to register via email, but sending Jeff an email (easier for him) or attend the first session to register
 3. Do not have to complete all sessions in same semester
 - a. Will get certificate when complete all 6 sessions
- Diversity committee
 - UN World Peace Day, next Wednesday
 - Peace pole will be erected by Burger Shack
 - Class Rep.'s: please promote this FB event

✚ Mr. Ramoutar

- Deans Search:
 1. Candidate on island the week of Sept. 28th
- West Indies Veterinary Conference
 1. Alumni Panel on campus for Symposium in Upper and Lower Aud.
 - a. One of the first graduates of Ross (35+ years) attending
 - b. Previous SCAVMA president from Ross attending
 2. Speed-Networking Event for all students
 3. CE's are only for for 5th, 6th, 7th semester students
 4. Typically, alumni come down to visit and get CE at the same time
 5. Closing Ceremony at Carambola this year instead of Brimstone
- Mary Childs Hospital
 1. Red Semester donated exam tables
 2. Re-opened and Ann Marie was present for the Grand Opening
 3. RUSVM donated surgical defibrillator and talked about Josh Project to the other hospital
- New initiative for RUSVM Students for Scholarships
 1. Natalie L'Hullier will be working with alumni to get more scholarships for RUSVM students
 2. Sara Kaufman: scholarships featured on website under Admissions and Current Students webpages as well as in SCAVMA Newsletter
 3. Canadian Students asking for more scholarships 😊
- Incentives for Beachfest:
 1. Free soft drinks for DD's at Beachfest (especially Vet Prep and 1st Semesters), please
 2. Free Water Station at Beachfest also

- a. Try to get AquaVida who presented earlier to get involved as a form of marketing (possible sponsorship?) –Leeza and Stephen to follow up on this
- List Serve for class reps working? Melissa will follow-up with Matt, and 1st and Vet Prep reps
- Paw Pad launch for 1st Semester students only
 1. RUSVM is a pioneer (first vet school to do this)
 2. Other universities have reached out to figure out how to get on their campuses
 3. January Semester there will be a few extras for other semester students to get (contact? –Hazarie isn't sure so he will follow-up)

✚ Dr. Huck—N/A

✚ Dr. Sample—N/A

VI. Administration Advisors

✚ Ms. Kaufman

✚ Mr. du Plessis

✚ Mr. Haga

✚ Mrs. Simmonds and Mr. Carter

✚ Security—Long holiday weekend coming up Friday – Monday (holiday is Monday and all campus services will be closed, except Safety and Security; classrooms should be open)

- Lot of activity on island → perpetrators out
- Don't leave valuable items visible, use dead-bolt locks, be aware of your surrounding

VII. Old Business

✚ Handicap stall door→ Men's Union bathroom

- Matt is asking if this can be fixed again
- Lauren to send an email to Facilities

✚ Who won the membership drive last semester? - Kasie

VIII. New Business

✚ Swear in Vet Prep (Jordan Arana) and 1st Semester Class Reps (Rhiannon Spritzer and Eric Sirabian) - Completed

✚ Vote on Symposium Scholarships:

- Bob –please check with Dr. Wallace and Ria so exams aren't scheduled during symposium next semester
- Provide scholarships this semester before the semester that symposium is in (Symposium March 16th – 18th)?
 - They can't come out of this year's budget because last symposiums scholarships already came out of this year's budget –Lindsay would like to bring this up with the previous Treasurer, Erika
 - **Motion: Table to Week 5 budget meeting**
 - **Approved to be tabled to Week 5**
- SCAVMA budget:
 - Can start application and award process but can't get award money until next year
 - Won't know how much money can be given and how many students can get scholarships until Lindsay does the budget during winter break
 - Students will be in charge of booking own flights (not using travel agent)
 - GB members can apply for the scholarships
 - Only SCAVMA members can apply for scholarships

IX. Open Forum

✚ Guest Speaker's:

- Class Rep.'s: Disseminate events of guest speakers to classes please!
- ✚ Need to encourage students to open emails
 - Increase student awareness of events going on in the RUSVM community and on campus
- ✚ Semester Olympics (SO):
 - Potential handbook change: start SO events at 5:30 instead of 5:00pm
 1. Sam is going to read through SO Handbook guidelines to see if there are anymore changes to be made in SO section
 - Ref. Meeting's
 1. Should be continued for future SO's
 2. Powerpoint meeting next semester to go over game rules with ref.'s
 3. Would you hold two meetings (or one separate for 7th semester so they can attend based on their scheduling needs)
 4. If you want to ref. you have to attend the ref. meetings!
 5. Ref.'s can't be given monetary compensation because they get PDF points
 6. Class Rep.'s: Please have SO ref's email AD's what games they refereed to get PDF points
 - If you want to help plan SO, should suggest volunteers to be present at all meetings in the future
 1. Could you also hold the meetings farther in advance!
 - ***Need to order soccer balls for next SO's***
 - Red Semester apologizes about Red Semester reaction to being eliminated from Volleyball at Semester Olympics this semester (pertaining to new referee rule and their referee's not showing up on time before events/games)
- ✚ SWC committee:
 - School pride event to bring RUSVM community together?
 - No school mascot?
 1. Both of the above would need to be brought up at Dean's Council Meeting
 2. Pole students on the mascot:
 - a. Have a mascot separate from semester mascots? (can't be the same as semester mascots)
 - b. What would you like the mascot to be? i.e. dog with a white coat (Kawi's idea ☺)
 - c. Use clicker's to vote on the mascot?
 - d. Committee/task force to create mascot:
 - i. Caitlyn (head of task force), Kawi, Rhiannon, Nancy, and Leeza
 - ii. **Motion: committee/task force to bring up mascot idea with admin. to see if the mascot is even a viable idea; If they okay it, find out what the student body would like it to be**
 1. **Motion approved**
- ✚ GB/EB Mixer
 - Mr. Ramoutar's house?
- ✚ Internet issues on campus –Melissa is working on it with Mr. Haga
 - It is more of an issue with congestion of students in a room all using the internet
 - It is not an issue with bandwidth as this was corrected at the end of last semester

- ✚ Student brought to class rep.'s attention: Listing of churches on website (Life in St. Kitts webpage) doesn't have a synagogue listed—Brought to SCAVMA's attention by Rhiannon
 - Judaism not listed on RUSVM website
 1. There are no synagogues on St. Kitts but there is one on Nevis
 2. Sara to add information on Judaism and synagogues to the RUSVM website
 - This should be brought up in the future with the Diversity Committee –Kasie
- ✚ Fundraising chairs please move fundraising boards (semester rotation)
 - Fundraising ideas posted on these boards
 - Vet Prep currently is not allowed to fundraise
 - Would have to present to GB then EB if they want to be allowed to fundraise
- ✚ Class Rep Survival Guide created by Kawi
 - Disseminating to new class reps once approved by EB next week (upon presentation at EB), then approved by GB the following week
- ✚ Discussion:
 - Can't promote the casino through SCAVMA because SCAVMA doesn't promote businesses and hasn't in the past
 - Krysta Bailey approached Black semester about hosting events at Sky Lounge since she does promotions for them (she is currently a 4th semester student)
 - Sky Lounge would make more money than Black, so Black will likely not do this
 - AquaVida should be allowed to sell on Wednesday at the Campus Farmer's Market
 - Bob to follow up with admin. about getting this underway

X. Adjournment

Tentative General Board Meeting Dates (all meetings are at 4:30)

- ~~✚ 9/13 Lower Aud~~
- ✚ 9/27 Upper Aud
- ✚ 10/4 Upper Aud – Budget Meeting
- ✚ 10/11 Upper Aud
- ✚ 10/25 Upper Aud
- ✚ 11/1 Upper Aud –Budget Meeting
- ✚ 11/8 Upper Aud
- ✚ 11/22 Upper Aud