



# Checked & Carry-on Pet Checklist

Customer name: \_\_\_\_\_ PNR: \_\_\_\_\_ Bag Tag#: \_\_\_\_\_ Flight Date: \_\_\_\_\_ Total Weight: \_\_\_\_\_ Lb  Kg   
 Origin Flight Number: \_\_\_\_\_ Origin Station: \_\_\_\_\_ Departure Time: \_\_\_\_\_ Origin Temperature: \_\_\_\_\_ F  C   
 Connecting Flight Number: \_\_\_\_\_ Connecting Station: \_\_\_\_\_ Arrival Time: \_\_\_\_\_ Arrival Temperature: \_\_\_\_\_ F  C   
 Connecting Departure Time: \_\_\_\_\_ Connecting Departure Temperature: \_\_\_\_\_ F  C   
 Destination Flight Number: \_\_\_\_\_ Destination Station: \_\_\_\_\_ Arrival Time: \_\_\_\_\_ Destination Temp: \_\_\_\_\_ F  C

**AA will ONLY accept checked pets when the origin, connecting, and destination temperatures fall between 45°F (7°C) and 85°F (29°C) unless the customer provides a Certificate of Acclimation signed by an accredited Veterinarian within 10 days of travel. If Certificate of Acclimation provided, date issued \_\_\_\_\_. Regardless of the temperatures stated on the Certificate of Acclimation, AA will NOT accept Live Animals when temperatures exceed 85°F (29°C) OR fall below 20°F (-7°C).**

Every question **MUST** be completed and reviewed with the Customer. **Questions answered with "No" must be corrected before acceptance.**

## General Acceptance for both Checked & Carry-on Pets

Yes  No

1. Have visibly checked to ensure pet meets acceptance criteria?  
 • Does the cat or dog appear fit for travel  
 • Clean with no offensive odor  
 • Is carrier suitable for size of animal  
 • Allowing to sit, stand and rest comfortably

**Note: If the cat or dog exhibits any signs of illness, injury, or aggressive behavior, DO NOT ACCEPT.**

Yes  No

2. Does the dog or cat meet the minimum age for travel? **Must be at least 8 weeks old.**  
 3. Has final destination acceptance been verified?  
**F\*BAG/PET/ACCEPT**  
 4. For international destinations, has the customer complied with all the government requirements?

**Note: Check Timatic for country acceptance (import licenses, permits, health & rabies certificates, etc.)**

## General Acceptance for Checked Pets

Yes  No

1. Was the animal accepted by the local bag cut-off time, but no more than 4 hours before departure?  
 2. Has the breed of the cat or dog been verified?

**Do not accept snub nosed/brachycephalic cats or dogs**  
**F\*BAG/SNUB/LIST**

3. Has the customer provided:  
 • Separate food and watering dishes that are securely attached and accessible without having to open the kennel?  
 4. Are the following labels and markings on the kennel?

- Written certificates affixed to the top of the kennel certifying the cat or dog was given food & water within 4 hours, feeding & watering instructions along with customer name, address, and 24-hour telephone numbers?
- Proper neon-yellow point labels affixed to the top of the kennel, along with the "Scale Weight" written on the label?
- Correct number of orientation and "LIVE ANIMAL" labels attached to each kennel?

**Note: Orientation and "LIVE ANIMAL" labels must be affixed to the top of the container, and 1 side of the kennel, and must be at least 1 inch (2.54 cm.) high.**

5. Does the kennel(s) meet our acceptance policy?

Yes  No

6. Is the kennel compatible for every aircraft in the routing? **Extra-Lg AA500 not accepted on MD80 A/C**

Yes  No

**Note: Each dog and cat must have its own kennel, except when there are: 2 kittens or puppies between 8 weeks and 6 months old, are similar in size, and weigh less than 20 lbs (9.1 kgs) each. Soft sided, folding, snap or collapsible are not suitable for checked pets.**

7. Is Kennel secured with releasable cable ties on all 4 corners of the door?  
 8. If applicable, are wheels retracted, removed, taped or inoperable?

## F\*BAG/KENNEL

## General Acceptance for Carry-on Pets

Yes  No

1. Is the carrier within our size guidelines  
 13"W X 19"L X 9"H

Yes  No

**Note: Soft-sided carriers might be slightly larger.**

2. Does the carrier contain only a dog or a cat?

Yes  No

**Note: One only, two if they are of comparable size, weigh no more than 20 lbs (9.1 kgs) combined and are at least 8 weeks old.**

3. Does a pet PNR exist?

Yes  No

4. Has PETC been edited to passenger PMF?

Yes  No

5. Within the maximum amount of carry-on pets allotted on all flights?

Yes  No

## F\*BAG/KENNEL

6. Have advised customer pets must remain inside the closed carrier onboard the aircraft?

Yes  No

**Note: Each dog and cat must have its own kennel, except when there are: 2 kittens or puppies at least 8 weeks old, are similar in size, and weigh no more than 20 lbs (9.1 kgs) combined.**

## F\*BAG/PET/CABIN

\_\_\_\_\_  
 Employee Signature / Employee # / Time & Date

\_\_\_\_\_  
 Customer Signature / Time & Date