



ROSS UNIVERSITY

SCHOOL OF VETERINARY MEDICINE

General Board Meeting Agenda

17th May 2016

I. Call to Order

II. Roll Call

III. Guest Speakers

- ✚ Cassidy McCarthy: Lyme Disease Challenge
 - Similar to ALS Ice Bucket Challenge
 - Raise awareness for Lyme Disease diagnosis and treatment
 - June 22nd at 12:00 in front of the Union
 - Facebook event next week
 - Posters 1-2 weeks before the event
 - Possible luncheon to promote the event
 - Have IT to videotape?
 - Rep. from each club participates/relevant clubs (AABP, Parasitology, SVECCS, One Health)
 - Challenge 3 other veterinary schools or all US veterinary schools—Asking SCAVMA how to get other schools involved and how to choose?
 - Posted on social media to spread the word
 - Lauren to email Cassidy with Dr. Ketzis email address as a contact and CC Ann Marie for club contact info
- ✚ CVF: Clothing Drive for PDF points
 - Adam Vree and Kay Barton presented
 - Partners of the event: Caribbean Christian Fellowship (local church) and UMHS (health exams)
 - Health Fair and Food/Clothing Drive
 - Date needs to be coordinated with both (typically last month of the semester)
 - Brandon Grayson – Pastor that finds out which community is in need
 - Free items community members (donated items from students)
 - CVF suggests 2 PDF points for every hour of volunteer time (CVF officers will NOT be eligible to earn PDF points since officers are encouraged to be present)
 - Encourage more volunteers
 - Encourage involvement in local community
 - Sorting Day (2 hours) and a Donation Day (4 hours); Event is 9-11, plus hour for set up and an hour for clean-up
 - Officer will need to sign off on all volunteers
 - They are also suggesting student volunteers can earn up to 12 PDF points per semester for this event, regarding the total number of hours volunteered
 - Donation box ideas: placing box in union once a week, making Facebook event

IV. Officer Reports

- ✚ President
 - Discuss an event with UMHS
 1. Propose joint “semester olympic” type sporting event with UMHS

- a. Competitive event could be an issue
 - b. Money involved?
 - 2. Social event vs. semester events
 - 3. Kayla Caturay proposing/currently working on a One Health event in the future with all Ross Universities
- Swearing in of Vet Prep Class Rep (Rhiannon Spritzer), new 1st Semester Class Rep (Emily Hughes and Pablo Auturo Leano) and SCAVMA Secretary (Lauren Kallaway)
- ✚ Vice – President
 - Open House Update
 1. May 28th
 2. Need student volunteers; get PDF points
 - Club Fair Report
 1. Went well – Many students present
 - Discuss the Loaner Laptop Program
 1. Need way for library to track students who are SCAVMA members without violating student security
 2. Students should be responsible to save their SCAVMA ID in their email
- ✚ Secretary
 - Qualtrics Survey Program
 1. Can be used for class rep elections and club officer elections
 2. Takes 1 hour to learn and its free program
 - Maintenance issues: A/C and bathrooms
 1. Class Reps: please have students in your class let you know; Class Reps to email Lauren to contact facilities
 - TV monitor in the Union
 1. Birthdays—Class Reps to email month birthdays to Lauren
 2. Club event posters in lieu of paper posters
 3. When things are open on campus i.e. student services, food vendors, etc.
 4. Important newsletter announcements
 5. Other ideas?
 - RUSVM Student Government Webpage
 1. Post meeting minutes for GB on website and send out via email (perhaps on meeting agenda email)
 2. Adding large documents from the weekly SCAVMA newsletter, SAVMA monthly newsletter to an archive, link or page from the student government page
- ✚ Treasurer
 - Budget meeting dates (see below)
 - PDF Point applications due (see weekly newsletter and email from Lindsay)
- ✚ Activities Directors
 - Updates on the new grill
 1. Lauren to email facilities again about the grill
 - Discussion of the purchase of new cooler and equipment for the next semester Olympics
 1. Require referee sign ups prior to the start of the events
 2. Semester reps provide names of referees
 3. Having a medical professional on site for injuries
- ✚ SAVMA Delegates
 - Josh Project Handbook changes
 1. Josh Project Chairs and Treasurers Presentation- Catherine, Chavonne, & Ellie
 - a. Feel as though Josh Project has lost touch with SCAVMA
 - b. Would not like to attend every GB meeting but would like to be invited to GB meetings when it pertains to advertising their events
 - c. Ann Marie suggested Josh Project having a SCAVMA representative

- d. Alternative avenues for communicating when hospital visits are (tv monitor, SCAVMA newsletter, bladder chatter)
 - 2. Charitable arm of SCAVMA
 - a. Not a club
 - 3. Josh kits: stuffed animal dog and book (funded by fundraising events; \$35)
 - 4. Visits hospital every two weeks (7 a semester; 3-4 volunteers at each event)
 - 5. Helped branches of Josh Project in the U.S. (donated kits)
 - 6. Bought fans with extra funds for hospitals
- + Webmaster
 - New General Board biographies
 - 1. Due by May 22 at midnight to Melissa
 - 2. Will go on the RUSVM Student Government webpage
 - Scheduling for group/individual pictures of the SCAVMA board
 - 1. Next GB meeting (will be done before the meeting)
 - 2. List serves (please update Melissa if they are not working)
- + Parliamentarian
 - Guest Speaker Presentation Form
 - 1. Gives Melissa and Bob time to prepare and limit time of presentations
 - 2. Approved by GB

V. Faculty Advisors

- + Mr. Fazio
 - PASS certificate program is now in place
 - 1. Develop professionalism on campus
 - 2. Elected opportunity to engage faculty on topics regarding professional student success outside of the classroom
 - 3. Certificate implemented at completion
 - 4. Badge program for proper bedside manner
 - 5. Free program for students
 - Events at 12:00 pm in Lower Aud.: June 13th, 30th; July 12th, 21st, 27th, Aug. 1st
 - 1. Please register before attending events
 - Committee meeting to discuss kick-off event (tomorrow)
 - Present at next GB meeting
- + Mr. Ramoutar – Nothing to add today
- + Dr. Huck – Nothing to add today
- + Dr. Sample – Nothing to add today

VI. Administration Advisors

- + Ms. Peeler and Ms. Kaufman
- + Mr. du Plessis
- + Mr. Haga
 - Compliments on RUSVM's SCAVMA boards
 - Two complimentary laptops provided
 - Issues with list serves
 - Internet issues: possibly capacity issues (need to add access points)
- + Ms. Simmonds

VII. Old Business

- + Diversity Day being moved to July 1st due to graduation services (faculty out of town)
- + Vote on Handbook changes at next GB meeting (It will have been a month since the last GB meeting)

VIII. New Business

- ✚ June 1st – June 31st SCAVMA Membership Drive
 - (3) \$100 US dollars and (2) east lot parking passes as prizes
 - \$1000 EC for highest class participation
 - Go online and pay dues (all classes except 1st Semester can do it starting now)
 - Delegates will send out the link on the GB Facebook page
 - Password: (lastname)(firstnamelettercapitalized)

IX. Open Forum

- 1) Lyme Disease Challenge Discussion: Kasie suggests having Cassidy present at next EB to see how we can help her specifically
- 2) CVF Food/Clothing Drive: presentation approved to allow 2 PDF points per hour for volunteering at this event (not including officers)
- 3) Nicole Cerniello (7th class rep): Please do not book flights home with pets until the flight list goes out (after the clinical placement ceremony)
- 4) Chairs in Upper and Lower Aud.: Lauren to ask the Facilities Director to attend the next EB meeting (mandatory)
 - Nicole to email Lauren about specific chairs broken in Upper/Lower Aud.
 - Student fell off chair during White Coat
 - Student that fell during 7th semester student class
 - prior accidents and concern for student safety
- 5) Class Reps ask/remind students to not stand close to the doors outside CR 1,2 when prior classes exit and reduce talking outside as well

X. Adjournment

Tentative General Board Meeting Dates

- ✚ 31st May 2016
- ✚ 7th June 2016 – Budget Meeting
- ✚ 14th June 2016
- ✚ 28th June 2016
- ✚ 5th July 2016 – Budget Meeting
- ✚ 12th July 2016
- ✚ 26th July 2016