 ROSS UNIVERSITY SCHOOL OF VETERINARY MEDICINE	Emergency Procedures For Mandatory Evacuations Pol.004	Issued	March 2019
		Revised	November 2020
		Authority	IACUC

Emergency Procedures For Mandatory Evacuations RUSVM Animal Care and Use Program.

Maintaining human safety is paramount!

1. Scope

In the event of an acute life-threatening emergency, such as fire or tsunami, students, colleagues and animals will be evacuated from the Animal Care and Use area in a manner where animal evacuation does not compromise human safety. This plan describes the evacuation procedure.

2. Chain of Authority

Position	Cell Phone Number	Name
Attending Veterinarian	869-662-3822	Dr. Harut Avsaroglu
Manager Animal Resources	869-662-2389	Julia Carter
Veterinary Technician	869-664-5094	Kurt Roman
Security Officer	869-465-6161/869-662-9191	869-465-6161/869-662-9191
Emergency Warden


(Most current position and contact information available in each facility)

3. Procedure

The following procedures are applicable to all animal housing facilities and animal teaching and research laboratories during a mandatory building evacuation. Animal research personnel leaving an animal unattended and then immediately returning to the animal upon reentry to a building are not in violation of regulations.

I. Indoor Areas

When the emergency alarm is heard but no smoke or fire is seen, personnel should not continue with any ongoing or planned procedure. Steps can be taken to secure the animal in a cage, box or locked area, and/or steps can be initiated to preserve the animal's life (e.g. closing surgical sites, or reviving the animal), IF THIS CAN BE ACCOMPLISHED IN A MATTER OF MINUTES. Personnel not needed for these steps should begin their evacuation procedures. Personnel attending to vital animal needs must do so expeditiously, and must secure any infectious agents being used, and either secure the animal by returning them to their home caging or into temporary housing for safe holding, or euthanize the animal if smoke or fire in the area is confirmed or if instructed to evacuate by emergency response personnel.

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All building occupants shall exit quickly in a safe and orderly manner using appropriate evacuation routes. Occupants shall exit the building using the nearest marked exit and proceed to the pre-determined assembly area identified for the building. If possible and safe, all laboratory gases should be turned off and doors and windows closed upon exiting. If smoke is present, stay close to the floor as you exit. Obey the directions of emergency wardens. Once outside, evacuees should proceed to the assembly area for the building so as not to impede the movements of emergency wardens and security personnel.

II. *Outside Areas*

When the on-campus emergency horn is heard but no smoke or fire is seen, personnel should not continue with any ongoing or planned procedure but await SIREN messaging for emergency updates. If smoke or fire is seen and **ONLY IF THERE IS NO THREAT TO PERSONNEL SAFETY**, personnel must secure any infectious agents being used, and either secure the animal by returning them to their home pens or into temporary pens for safe holding, or euthanize the animal if smoke or fire in the area is confirmed or if instructed to evacuate by emergency wardens or security personnel.

All occupants present in the to be evacuated area shall move quickly in a safe and orderly manner using appropriate evacuation routes. Evacuees should proceed to the assembly area for the building so as not to impede the movements of emergency wardens and security personnel


III *Emergency Aftermath*

Do not return to the evacuated building/area unless directed by security officers or emergency wardens. Building specific assembly areas have been identified to provide a location for evacuees to gather upon exiting their building. Evacuees should follow the direction of emergency wardens to the appropriate assembly area. Once authorized to return to a building, animal teaching and research personnel are to return to their animals and are to attend to their clinical care.

IV *Emergency Contacts*

During regular working hours (M-F 7:30 am-3:30 pm), please contact the Animal Resources office at 401-1221. If veterinarian medical emergency arises after hours, call the on-call Animal Resources colleague as mentioned on the emergency contact list.

This Policy is subject to annual review.

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Policy Approval:

Signed

Date